Central Square Central School District Board of Education

Location: Brewerton Elementary School Cafeteria

Item E.1 Regular Meeting Minutes November 6, 2017

#### **Board Members Present:**

Andrew Martin, President Lorraine Wood, Vice President Philip Buddie Kristy Fischmann Michael Lawyea Timothy McCarthy Steven Patch

# Absent:

Michael Bedworth (E) Chance Nickerson (E)

# **Others Present:**

Mr. Christopher Todd, District Superintendent, CiTi

# Administration/Board Officers in Attendance:

Mr. Thomas Colabufo, Superintendent of Schools
Concetta Galvan, Asst. Superintendent for Instruction & Personnel
Teresa Ross, Executive Director of Pupil Personnel Services
Erin Phillips, Executive Director of Elementary Education
Maureen Phippen Ladd, School Business Manager
Iraina Gerchman, Exec. Dir. for Planning, Development and Technology
Pearl Horn, District Clerk
Brent Bowden, Brewerton Elementary School Principal

| Interested staff and community members  Item A. The Regular Meeting was called to order by Board President Andrew Martin at 6:30 p.m., along with the   | Call To Order                        |
|---|--------------------------------------|
| flag salute.  | and Flag Salute                      |
| Item B: A motion (Martin/McCarthy) that the Central Square Central School District Board of Education hereby  | Approval of Agenda                   |
| approves the <b>November 6, 2017</b> meeting agenda, with a change in the order; E.4 will become E.2.   |                                      |
| Vote: 7 Yes, 0 No, 0 Abstain, Motion carried unanimously.   |                                      |
| Item C: Special Presentations to the Board  | Reports to the<br>Board of Education |
| 1. Spotlight on Brewerton Elementary School – Seesaw Differentiated Instruction Presentation  | Dodra of Education                   |
| - Mr. Brent Bowden, Principal (along with Jessica Lynn, Lisa Toleson, Allison Weeks & Beth Zona)  |                                      |
| 2. Mental Health Task Force Proposal Presentation   |                                      |
| - Ms. Jennifer DiBianco, Director of Student Support Services and Intervention  |                                      |
| - Ms. Nicole Heath, Paul V. Moore High School Business Teacher  |                                      |
| (Presentations can be found in the District Clerk's supplemental file)  |                                      |
| Item D: Community Open Forum  | Community Open<br>Forum              |
| <ul> <li>A blue card was received from Mr. Jeff Choquette, 118 Kelly Drive, Central Square, regarding the Smart<br/>Schools Bond Act.</li> </ul>        | Porum                                |
| Proposed Executive Session  | Executive Session                    |
| A motion (Martin/Wood) that the Central Square Central School District Board of Education hereby move into  | MOTION                               |
| Executive Session at <b>7:12 p.m.</b> for the purpose of discussing the sale or lease of property, with no action to follow.                            | MOTION                               |
| Vote: 7 Yes, 0 No, Motion carried unanimously.  |                                      |
| RECONVENE: Mr. McCarthy made the motion to reconvene the Board meeting. Mr. Lawyea seconded the motion and it was carried with 7 yes votes at 7:55 p.m. | RECONVENE                            |

Location: Brewerton Elementary School Cafeteria Nov

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# Item E: Reports

#### Reports

### 1. Approval of Meeting Minutes

- October 2, 2017
- October 23, 2017

A motion (Martin/McCarthy) that the Central Square Central School District Board of Education hereby approves the meeting minutes from October 2, 2017 and October 23, 2017.

MOTION

Vote: 7 Yes, 0 No, Motion carried unanimously.

#### 2. Unfinished Business

- Board President Andrew Martin handed a sheet on the four District Goals to the Board members. He would like the Board members to take the next few weeks and add ways in which the Board can support the Superintendent's goals to line up with the District goals. Within the next two meetings, he would like to adopt the goals for the Board.

### 3. Board Member Reports

- Board member Timothy McCarthy inquired about the blackout days for gym use. Superintendent Colabufo informed the Board that everyone will be able to use the gym for four hours only.
- Board President Andrew Martin spoke on the Technology Committee. Mr. Bedworth and Mr. Buddie have volunteered to be on this committee. Ms. Gerchman informed the Board that the first meeting is November 15, 2017 from 4-6 p.m. in the PVM Library. They will set up the schedule for the year at this meeting, most likely be once a month.
- College & Career Readiness Committee. There are five Board members that want to join this committee: Mr. Patch, Mr. McCarthy, Mr. Martin, Ms. Fischmann, and Mr. Lawyea. Mr. Colabufo will check with legal to see if we can have this many Board members on a committee and get back to the Board members.
- The Pre-K Committee needs one Board member, this is a mandated committee. Mrs. Nickerson will be on this committee as a Board member. Mrs. Phillips will let her know when the meeting will take place.
- Board President Andrew Martin discussed the candidate who is running for the Area 5 seat. Mr. Russell Stewart, who has been a Board member at Waterville since 1986 is the candidate. A letter from the Board of Education on District letterhead needs to be provided to Mr. Stewart after the following resolution is approved.

A motion (Martin/McCarthy) that the Central Square Central School District Board of Education hereby endorses Mr. Russell Stewart, candidate for Area 5 for the New York State School Boards Association.

MOTION

Vote: 7 Yes, 0 No, 0 Abstain, Motion carried unanimously.

# 4. Superintendent's Report

- Congratulations to the members of the Redhawk Regiment Marching Band on a great competitive season. The field band finished their season in the Carrier Dome representing Central Square in State Finals Competition and place 4<sup>th</sup> in their class. We are all very proud of their hard work and dedication.
- Alexa Greenwood in Mrs. Davison's 5<sup>th</sup> grade class at Brewerton Elementary received an honorable mention in the Syracuse Newspaper's Halloween writing contest – great job!
- Paul V. Moore High School was recognized by EF for the high school welcoming exchange students.
- During the fall inspections by the Oswego County Health Department, all Central Square buildings
  passed with flying colors. It is a rarity that a Sanitarian finds no violations and after a conversation with
  her during her visit at Central Square Middle School, she stated that our kitchen facilities are always top
  notch and she looks forward to coming here. A big thank you to all Food Service employees for their

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efforts along with Paul Brissette and his staff for their continued efforts to help the District stand out over all others.

- Jamie Battaglia was awarded the First and Ten Section 3 Player of the Year. This honor is essentially
  the Player of the Year award from Spectrum News and is given to only one player in the entire section.
  Congratulations!
- On Thursday, November 9, Empower Federal Credit Union will present on Financial Aid and College Planning. This is a free event for anyone in our community and it will be held in the auditorium at Paul V. Moore at 6:00 p.m. Also, on December 6, the community is welcome to join in on a free Financial Literacy Night hosted at PVM at 6:00 p.m. in the auditorium. This is also put on by Empower to help educate and promote positive financial habits and knowledge.
- Mrs. O'Mara received an email from a parent and business owner of the community. She wanted to let
  her know what a great job the volunteers from the high school did at the Halloween Party for Millard
  Hawk Elementary. She said every single student was absolutely amazing, responsible, respectful, kind
  and hardworking. She would love to have them help at their Christmas Party also.
- College and Career Readiness Committee Update. I created a survey, it went to the Chamber of Commerce also. The first meeting will take place the beginning of December.
- Parking Passes to Junior or Senior. We have two spots that we would like to give to a junior or a senior.
   Students need to fill out the small survey online and send their answers back to me, and I will be interviewing all the students.
- Smart Schools Bond Act we are hopeful it will happen at the end of fall. It is still contingent on when the Governor approves it. Iraina is ready to order the Chromebooks so it will be a fast turnaround time.
- Transportation The bus drivers and monitors at the Transportation Department invited me to come
  to speak to them. Their concern is the violent behavior that we have been experiencing with a few
  students. I am working on having someone come in and train them on de-escalation.

Item F: Items for Discussion and Action

# Items for Discussion and Action

# F.1 Approval of Overnight Student Trips

- a. Paul V. Moore High School requested an overnight student trip to Albany, New York City, for the Drama Club. This trip would involve approximately 30 students and their chaperones, Ms. Jennifer Schantz, Ms. Heather Gullo, Ms. Kirstin King, and Ms. Katlin Ginney, leaving on Friday, May 11, 2018 and returning on Saturday, May 12, 2018. The students will attend a show and sightsee. The cost to the District is \$380.50.
- b. Paul V. Moore High School requested an overnight student trip to Jay Peak Resort to go skiing and snowboarding. This trip would involve approximately 20 students and their chaperones, Mr. Bill Petrie, Mr. Brian Hatch, Mr. Howard Lavigne, and Mr. Bob Bryant, Phoenix High School Teacher, leaving on Friday, March 2, 2018 and returning on Sunday, March 4, 2018. The students, along with 20 students from Phoenix High School, will go skiing and snowboarding. There is no cost to the District.
- c. Mr. James Drancsak, Director of Health, P.E. and Athletics, requested an overnight student trip to Chenango Valley, New York, for the Varsity Wrestling Team. This trip would involve approximately 16-20 students and their chaperones, Mr. Bob Coppola, Mr. Jim Collette, and Mr. Joe Mulhauser, leaving on Friday, December 8, 2017 and returning on Saturday, December 9, 2017. The students will participate in the wrestling tournament at Chenango Valley High School. The cost to the District is \$425.00.

(The Board of Education referred the policy on Overnight Student Trips to the Policy Committee to review.)

A motion (McCarthy/Lawyea) that the Central Square Central School District Board of Education hereby approves the overnight student trips.

MOTION

Vote: 7 Yes, 0 No, 0 Abstain, Motion carried unanimously.

(A copy of the documents listed above can be found in the District Clerk's supplemental file.)

Item G: Consent Agenda

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**Consent Agenda** 

# A motion (McCarthy/Fischmann) that the Central Square Central School District Board of Education hereby MOTION approves the Consent Agenda. Vote: 7 Yes, 0 No, 0 Abstain, Motion carried unanimously. 1. Approval of Monthly Bills 2. Approval of Treasurer's Report a. July b. August c. September 3. Approval of Year-to-Date Budget Report a. July b. August c. September Approval of the Budget Transfers Report a. July b. August c. September Approval of Internal Claims Audit Report 6. Acceptance of Recommendations from the Committee on Special Education and the Pre-School Committee on Special Education 7. Approval of Disposals/Surplus Property - (1) ML300 Brother typewriter - (1) ARBM 1121PD adding machine - (7) cobra microtalk handheld radios - (1) Sony CCD-TRV87 Handycam (A copy of the documents listed above can be found in the District Clerk's supplemental file.) **PERSONNEL** Item H. Personnel - Instructional/Non-Instructional Personnel Approval of Instructional/Non-Instructional Appointments, Tenure, Transfers, Resignations, Leaves of Absence, Suspensions, Terminations and Substitutes: **APPOINTMENTS** To approve the probationary appointment of **Deborah Ladd**, Bus Monitor at the Transportation Center, a. effective November 7, 2017. Deborah is replacing Michele Loughnot due to her retirement. b. To approve the probationary appointment of Stacy Watkins, Teaching Assistant at Brewerton Elementary, effective November 7, 2017. Stacy is being appointed to the new position that was created at the October 23, 2017 Board of Education meeting. To approve the probationary appointment of Laurie Reinhardt, Teaching Assistant at Hastings-Mallory C. Elementary, effective November 7, 2017. Laurie is being appointed to the new position that was created at the October 2, 2017 Board of Education meeting. d. To approve the recommendation for tenure of Cynthia Cuda, Teaching Assistant at CS Middle School, effective December 16, 2017. To approve the probationary appointment of Allyson Grados, Reading Teacher at Hastings-Mallory e. Elementary School, effective November 7, 2017. Allyson is being appointed to the new position that was created at the October 23, 2017 Board of Education meeting. f. To approve the probationary appointment of Jody Lewis, School Psychologist at Hastings-Mallory Elementary School, effective November 7, 2017. Jody is replacing Elizabeth Gawinski due to her resignation. To approve the part-time appointment (.6 FTE) of Kelly Boyle, Special Education Teacher at A.A. Cole g.

Elementary School, effective November 7, 2017. Kelly is being appointed to the new position that was created at the October 2, 2017 Board of Education meeting.

- h. To approve the recommendation for tenure of **Bonnie Jean Harding**, Special Education Teacher at Brewerton Elementary School, effective January 27, 2018.
- To approve the recommendation for tenure of **Aynsley Kendall**, Psychologist at CS Middle School, effective December 2, 2017.
- j. To approve the creation of the position listed for Extra Duty Appointments/Resignations/Revisions for the 2017-2018 school year, effective November 7, 2017.
- k. To approve the individuals listed for **Student/Practicum/Field Placement Teachers** for the 2017-2018 school year.

# APPROVAL OF RESIGNATIONS, LEAVES OF ABSENCE, SUSPENSIONS, AND TERMINATIONS

- To accept the retirement of Marie Geary, Part-Time Teaching Assistant, effective November 14, 2017 (end of day). Marie has submitted her letter of retirement with 17 years and 11 months of service with the District.
- m. To accept the retirement of Eleanor White, Shared School Manager Food Service, effective January 1, 2018 (end of day). Eleanor has submitted her letter of retirement with 24 years and 10 months of service with the District.
- n. To approve the medical leave of absence utilizing Workers' Compensation for **Joanne Sliter**, Bus Driver at the Transportation Center, effective October 11, 2017 through a date to be determined (pending physician's release).
- o. To approve the intermittent leave of absence utilizing the Family & Medical Leave for **Angela Becker**, Teaching Assistant at the CS Middle School, effective October 16, 2017 for 60 days.
- p. To approve the medical leave of absence utilizing the Family & Medical Leave for **Diane Brann**, Typist at PV Moore High School, effective October 20, 2017 until October 31, 2017.
- q. To approve the continuation of Child Rearing Leave for **Amanda Petrie**, Social Studies Teacher at PV Moore High School, effective January 29, 2018 through June 22, 2018.
- r. To approve the medical leave of absence utilizing the Family & Medical Leave for **Collette Richmond**, ESL Teacher at CS Middle School, effective November 15, 2017 through a date to be determined (pending physician's release).

### SUBSTITUTE, TUTOR, OR STUDENT TEACHER LIST

- s. To approve the list of **Teaching Assistant Substitutes** for 2017-2018 school year, effective November 7,
- To approve the list of **Non-Instructional Substitutes** for 2017-2018 school year, effective November 7, 2017.
- u. To approve hourly increase for the list of **Bus Driver Substitutes** for 2017-2018 school year, effective October 14, 2017.
- v. To approve the list of Instructional Substitutes for 2017-2018 school year, effective November 7, 2017.

#### **ELIMINATION/CREATION OF POSITIONS**

w. To approve the creation of a **Teaching Assistant** position at Hastings-Mallory, effective November 7, 2017 due to CSE recommendation.

A motion (McCarthy/Lawyea) that the Central Square Central School District Board of Education hereby approves the Instructional/Non-Instructional Personnel in its entirety.

MOTION

Vote: 7 Yes, 0 No, 0 Abstain, Motion carried unanimously.

| Mr. Calabrida and anti-lated three months that were in the modification Ada Albreau Grades on how modified as a                                  |                    |
|--|--------------------|
| Mr. Colabufo congratulated three people that were in the audience: Ms. Allyson Grados on her position as a                                       |                    |
| Reading Teacher at Hastings-Mallory Elementary School, Ms. Jody Lewis, School Psychologist at Hastings-  |                    |
| Mallory Elementary School, and Ms. Kelly Boyle, Special Education Teacher at AA Cole Elementary School.  |                    |
| (A detailed copy of the Instructional/Non-Instructional personnel documents listed above can be found in the District Clerks supplemental file.) |                    |
| Proposed Executive Session   | Proposed Executive |
|  | Session            |
| A motion (Martin/Lawyea) that the Central Square Central School District Board of Education hereby move into                                     |                    |
| Executive Session at 8:24 p.m. for the purpose of discussing matters leading to the discipline of two particular                                 |                    |
| people , with no action to follow.   |                    |
| Vote: 7 Yes, 0 No, Motion carried unanimously.   |                    |
| RECONVENE: Mr. Patch made the motion to reconvene the Board meeting. Mr. McCarthy seconded the motion  |                    |
| and it was carried with 7 yes votes at 9:17 p.m.   |                    |
| Item I. Adjournment  | Adjournment        |
| A motion (Martin/Lawyea) that the Central Square Central School District Board of Education hereby adjourns                                      |                    |
| the meeting at 9:18 p.m.   |                    |
| Vote: 7 Yes, 0 No, Motion carried.   |                    |

Respectfully submitted,

Pearl E. Horn, District Clerk

Approved by the BOE 11.20.17